

COVID-19 Safety Measures:

- Recording the Health and Temperature Check of each child, employee, parent or visitor upon entry at the centre
- Children will be greeted by an employee who will take their temperature and if the recording is below 38 degrees Celsius, the child will be taken to their room and they will wash their hands
- Upon arrival to collect children, parents are asked to wait in the main reception area and inform a member of staff of your presence. Centre Directors will provide clear instructions to employees and parents of how collection will be managed, based on the most suitable options at the centre e.g. by employees assisting or the use of a cordless phone to call the room etc. Parents do not need to enter the rooms and should instead safely handover their child to a centre employee
- Bliss Early Learning requests and will enforce the exclusion of any child, parent, visitor or employee who is unwell from the centre. If symptoms are present including a fever, cough and difficulty breathing, medical attention is to be sought and a medical certificate will be required by all children and employees to return safely to the centre
- Hygiene Station in the entrance of the centre and at each sign in and out Kiosk
- Queuing strategies - e.g. 1.5 metre marked out spacing decals on the floor in high traffic areas such as the front entrance and reception areas at the Service
- "For Your Safety" caution notice signs at the front edges of reception desks and kiosk counters



**We Take Safety
Seriously**

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- Limiting the number of people in the centre during high traffic times
- Placing caution signs in high touchpoint areas, reminding people not to lean on or touch surfaces
- Changing frequency, or using larger spaces for group mat times (e.g. outside)
- Setting up more individual activities throughout the rooms
- Continuing to run an indoor/outdoor program, spending additional time outdoors and implementing the placement of activities across the outdoor space (where possible)
- Displaying a sign that states the maximum number of employees and adults allowed in an enclosed space at any one time
- Reducing the number of employees utilising staff common areas at a given time - e.g. by staggering meal breaks and start times
- All personnel are to follow effective hygiene practices on arrival, during and departure of the centre
- Implement contactless deliveries (where possible)
- Designated WHS officer at each centre, responsible to monitor, review where reasonably practicable adults maintaining a 1.5 physical distance
- Commercial Cleaning and additional cleaning of high traffic areas during the day

Other Tips to Follow:

- Maintain 1.5 metres between yourself and other adults
- Minimise time spent at the centre
- On entry to the Service wash your hands with soap or with hand sanitiser and again when exiting
- Frequently wash hands with soap or hand sanitiser, including before and after you eat and after going to the bathroom
- Limit contact with others, including not shaking hands and limiting extended face to face communication; where appropriate use other methods of communication such as email, phone and Educational Platforms.
- Stop touching your eyes, nose and face;
- Covering your mouth while coughing or sneezing with a clean tissue or your elbow, and
- Putting used tissues straight into the bin

Your assistance and support is paramount to protecting the health, safety and well-being of all who enter our centres. Thank you for following our health and safety requirements.

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